

Job Description: Botvin Facilitator

Supervisor: Enrichment Assistant/Botvin Program Coordinator



Riverside Educational Center

After School Tutoring and Enrichment

Job Summary

A Botvin Facilitator is responsible for facilitating the Botvin Life Skills curriculum across multiple REC programming sites during the school year. Facilitators may also lead multi-day overnight trips to implement Botvin curriculum. Facilitators will be trained, supervised, and monitored by the Enrichment Assistant/Botvin Program Coordinator. Programming occurs at nine elementary schools, four middle schools, and two high school locations.

Responsibilities

- Complete necessary Botvin Life Skills training.
- Implement effective social emotional learning sessions.
- Support and engage with youth dealing with personal issues.
- Set group norms and manage student behavior.
- Prepare in advance of weekly sessions.
- Communicate with Site Managers to schedule Botvin implementation and assist in daily programming.
- Communication with parents when needed.
- Administer program surveys and track session attendance.
- Other duties as assigned

Qualifications

- Education and work experience in Social Services, Behavioral Health or Health Care field preferred
- Proficiency in Google Suite
- Prior experience working with at-risk youth beneficial
- Strong leadership and organizational skills
- Ability to interact with people of all ages and cultural backgrounds
- Ability to work independently and as part of a team
- Effective oral and written communication skills
- Spanish speaker a plus
- Ability to drive a 14-passenger bus preferred. No special license needed.

Position Details

- Limited part-time position (15-20 hours/week) following Mesa County School District 51's school year (Fall and Spring semesters). Opportunity for flexible summer programming as well.
- \$16.50-18/hour based on experience
- Programming hours vary between sites
- Facilitators hired to work at multiple locations based on availability and program needs.