

Elementary	Middle School
Chatfield Elementary	BookCliff Middle
Chipeta Elementary	Grand Mesa Middle
Clifton Elementary	Mount Garfield Middle
Dos Rios Elementary	Orchard Mesa Middle
Dual Immersion Academy	
Fruitvale Elementary	High School
Nisley Elementary	Central High
Pear Park Elementary	Grand Junction High
Rocky Mountain Elementary	



<p align="center">FOR REC STAFF</p> <p>Status: _____</p> <p>Hire Date: _____</p> <p>DOB: _____</p>
--

Staff Application

Return application with a resume to
PO Box, 4367 Grand Junction, CO 81502 or 1101 Winters Ave,
Grand Junction, CO 81501

Program level preference and/or position applying for: _____

Last Name _____ First Name _____ Middle Name _____

Alias: _____ Former Last Names: _____

Address _____

City _____ State _____ Zip _____ Email Address _____

Mailing Address if different: _____

Home Phone _____ Work Phone _____ Cell Phone _____

Note - If under 18 years of age or not legally emancipated, please include parents or legal guardians' information for emergency contact.

Local Emergency Contact Name _____

Contact Number _____ Relationship _____

Primary Doctor _____ Hospital _____

Are you able to perform the physical functions for the position (e.g. sitting for extended periods, stooping, and/or lifting)? _____

Highest level of education completed? _____ Degree _____

Work Experience

Current Employer and/or school _____ Start/finish dates _____

Position or Grade _____

Brief description of job _____

Reason for Leaving _____

Previous Employer and/or school _____ Start/finish dates _____

Position or Grade _____

Brief description of job _____

Reason for Leaving _____

References

Please list three people who know you well and can attest to your character, skills, and dependability. **Preferably references that can attest to your work with children and relevant experiences.**

Personal Reference _____ Contact Number _____

Email _____

Professional Reference _____ Contact Number _____

Email _____

Professional Reference _____ Contact Number _____

Email _____

Staff Release of Liability

This is a Release and Waiver of Liability (the "Release") executed on this date, _____, by _____ (the "Staff"), and, if applicable, in conjunction with _____, the parent having legal custody or legal guardianship of the Staff, in favor of the Riverside Educational Center, Inc., a nonprofit corporation, its directors, officers, employees, and agents (collectively known as "Riverside Educational Center"). The Staff desires to work for Riverside Educational Center and engage in the activities related to being a Staff (the "Activities"). The Staff hereby freely, voluntarily, and without duress executes this Release under the terms below:

A. Release and Waiver.

Staff does hereby release and forever discharge and hold harmless Riverside Educational Center and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which may hereafter arise from Staff's Activities with Riverside Educational Center.

Staff understands that this Release discharges Riverside Educational Center from any liability or claim that the Staff may have against Riverside Educational Center with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Staff's Activities with Riverside Educational Center, whether caused by the negligence of Riverside Educational Center or its officers, directors, employees, or agents or otherwise.

Staff also understands that Riverside Educational Center does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

B. Photographic Release.

Staff does hereby grant and convey unto Riverside Educational Center all rights, title and interest in any and all photographic images and video or audio recordings made by Riverside Educational Center during the Staff's Activities with Riverside Educational Center, including, but not limited to, any royalties, proceeds or other benefits derived from such photographs or recordings.

Do you give REC permission to use any pictures of you for the purpose of recruiting and/or public relations? _____

C. Staff Confidentiality

Staff acknowledges the confidential nature of responsibilities while working at and with Riverside Educational Center. All information concerning the students of REC is confidential and may be shared only with those working in an official capacity for the REC. The use of such information shall only be for the purpose of providing services to students and/or completing documentation tasks as assigned at REC.

D. Other.

Staff expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Colorado, and this Release shall be governed by and interpreted in accordance with the laws of the State of Colorado. Staff agrees that in the event that any clause or provision of this release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

By signing below, the Staff and, if applicable, the parent/guardian, has read, understood, and executed this Release as of the date first written above.

Signature _____ Date _____

Parent/Guardian Signature (18 years or younger) _____

Staff Code of Ethics

As a staff member of Riverside Educational Center, I agree to the following:

- To attend and complete training sessions before I begin working. To read and follow the guidelines in the employee manual.
- To arrive on time and be consistent in attendance. I will notify my supervisor of my absence.
- To attend all staff meetings.
- To immediately report to the Site Manager, Program Director, and the Mandatory Reporter hotline any suspicions that a student is being abused or neglected.
- To use only appropriate touching and expressions of affection with students (handshakes, one arm hugs, and high-fives, pats on shoulder/upper back).
- To always remember my role model status and work to create a positive and respectful atmosphere focused on learning.
- To support and encourage our Positive Behavior Support with students. Discipline or behavior problems should be addressed by following guidelines set forth by the PBS system.
- To conduct appropriate conversations with my students that are both developmentally and emotionally appropriate.
- To always be in view of another adult when with any student.
- To not use, possess, or be under the influence of alcohol or illegal drugs during hours of operation. • To communicate in a professional manner, both orally and written, with parents, students, and teachers.

I have read and understand the Staffs Code of Ethics. I understand that any violation of the code of ethics may result in termination.

Signature _____ **Date** _____

Background Checks

Please note that the REC will conduct background checks. As a License-Exempt Neighborhood Youth Organization, Colorado state regulations require we run background checks to ensure the safety of our students. The policy of REC is that we will not accept staff/volunteers who have been involved, investigated, arrested and/or convicted of child abuse, neglect, or sexual molestation of a minor. REC follows the disqualifying information provided by the Colorado Office of Early Childhood education. If you have ever been involved, investigated, arrested and/or convicted of an assault or felony and fall under one of the disqualifiers in the Disqualifying Information list (link below) then the circumstances will be discussed with the Director to determine the appropriateness of working/volunteering at REC. If you answer yes to any questions below, please write a brief explanation under the question.

Office of Early Childhood Education Background Check page:

http://coloradoofficeofearlychildhood.force.com/oec/OEC_Providers?p=Providers&s=Background-Checks&lang=en

Disqualifying Information List:

<http://dcfs.my.salesforce.com/sfc/p/410000012srR/a/41000000Cfw4/rQLHs5iQN7PBt8bG3jMQNT1yec9CICJRNzR8a2I3JQo>

Have you even been investigated, arrested and/or convicted of any assault? _____

Have you ever been investigated, arrested, and/or convicted of a felony or any other offense? _____

Have you ever been investigated, arrested and/or convicted of child abuse, neglect, or sexual molestation of a minor or adult? _____

Additional Information:

I understand that Riverside Educational Center will contact the above listed references and any other persons deemed necessary to verify my qualifications for the position. I agree to a background check through IntelliCorp Records, Inc. I understand that misrepresentation of personal information or history could result in termination or non-acceptance into the REC program. I also agree to inform REC of any investigation, arrest, and/or conviction for any criminal offense following the date signed therein.

Signature _____ Date _____

Parent Signature (18 years old or younger) _____

Date Background Check Completed: _____

Staff Completing Check: _____

Check one: **CLEAR TO WORK** _____ **NOT CLEAR TO WORK** _____